

APPLICATION FOR BUSINESS LICENSE

(Business Licensing Ordinance No. 550)

Charter Township of Fenton

12060 Mantawauka Drive Fenton, MI 48430-8817

(810) 629-1537

INSTRUCTIONS: Completed application must be submitted to the Fenton Township Office and approved in order to commence or continue any commercial, industrial or office business establishment. A Business License can only be issued after a Zoning Permit and a Certificate of Occupancy have been issued.

OWNER INFORMATION (if more than one owner, attach additional information)

Name:		Social Sec. # or EIN
Address:		Phone: ()
City:	State:	ZIP:

BUSINESS INFORMATION

Business Name:	
Business Address:	
Mailing Address (if different):	
Telephone Number:	Fax Number:
Employer ID Number:	Business Type:
Web Site Address:	E-Mail Address:
Contact Person:	Telephone #:
Emergency Contact:	Telephone #:
Year Business Established:	Number of Employees:
Type of License Application: <input type="checkbox"/> New Business <input type="checkbox"/> Renewal/Existing Business	SIC Code (if known)
Applicant's Signature:	

----- FENTON TOWNSHIP OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE -----

Zoning District in which property is located:	
Does Business have a current Zoning Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does Business have a current Cert. of Occupancy? <input type="checkbox"/> Yes <input type="checkbox"/> No
License Application Review Completed by: _____	
Comments: _____	
<input type="checkbox"/> Approved	Signature: _____
<input type="checkbox"/> Not Approved	Title: _____
	Date: _____

APPLICATION FOR CERTIFICATE OF OCCUPANCY

(Business Licensing Ordinance No. 550)

Charter Township of Fenton

12060 Mantawauka Drive Fenton, MI 48430-8817

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INSTRUCTIONS: Completed application must be submitted to the Fenton Township Office and approved prior to the occupancy of any building in any commercial, industrial or office zoning district. An approved application confirms that the building complies with applicable building codes.

APPLICANT INFORMATION

Name:		Date:
Address:		Phone: ()
City:	State:	ZIP:

COMMERCIAL BUILDING INFORMATION (existing buildings)

Name of Business:			
Building Address:		Parcel ID #	
Name of Commercial Complex (if applicable):			
Principal Type of Building Frame:			
<input type="checkbox"/> Masonry. Wall Bearing	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Structured Steel	<input type="checkbox"/> Reinforced Concrete
<input type="checkbox"/> Other _____			
Principal Type of Heating Fuel:			
<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Fuel Oil	<input type="checkbox"/> Electrical	<input type="checkbox"/> Other _____
Type of Sewage Disposal		Type of Water Supply:	
<input type="checkbox"/> Public Sanitary Sewer	<input type="checkbox"/> Septic System	<input type="checkbox"/> Public	<input type="checkbox"/> Private Well
Mechanical:			
Air Conditioning? <input type="checkbox"/> Yes <input type="checkbox"/> No		Elevator? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Dimensions:			
# of Stories _____ 1st Floor Area = _____ square feet 2nd Floor Area = _____ square feet			
Number of Off-Street Parking Spaces:			
Enclosed: _____		Outdoors: _____	
Applicant's Signature: _____			

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Building Review Completed by: _____	
Comments: _____	
<input type="checkbox"/> Approved	Signature: _____
<input type="checkbox"/> Not Approved	Title: _____
	Date: _____

APPLICATION FOR ZONING PERMIT

(Business Licensing Ordinance No. 550)

Charter Township of Fenton

12060 Mantawauka Drive Fenton, MI 48430-8817

(810) 629-1537

INSTRUCTIONS: Completed application must be submitted to the Fenton Township Office and approved prior to the establishment of any new use in any commercial, industrial or office zoning district. An approved application confirms that the proposed use as described below is legally permitted to be established as described in this application.

APPLICANT INFORMATION

Name:		Date:	
Address:		Phone: ()	
City:	State:	ZIP:	

PROPOSED USE INFORMATION

Name of Proposed Business:
Property Address:
Parcel ID #:
Name of shopping center or commercial complex (if applicable):
Describe the proposed use as completely as possible; attach additional information if necessary.
Applicant's Signature:

----- FENTON TOWNSHIP OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE -----

Zoning District in which property is located:	
The use described in the Zoning Ordinance which is most similar to Proposed Use:	
Compliance Review Completed by: _____	
Comments: _____	
<input type="checkbox"/> Approved	Signature: _____
<input type="checkbox"/> Not Approved	Title: _____
	Date: _____