

# APPLICATION FOR CERTIFICATE OF OCCUPANCY

(Business Licensing Ordinance No. 550)

Charter Township of Fenton

12060 Mantawauka Drive Fenton, MI 48430-8808

(810) 629-1537

**INSTRUCTIONS:** Completed application must be submitted to the Fenton Township Office and approved prior to the occupancy of any building in any commercial, industrial or office zoning district. An approved application confirms that the building complies with applicable building codes.

## APPLICANT INFORMATION

Name:		Date:
Address:		Phone: ( )
City:	State:	ZIP:

## COMMERCIAL BUILDING INFORMATION (existing buildings)

Name of Business:			
Building Address:		Parcel ID #	
Name of Commercial Complex (if applicable):			
Principal Type of Building Frame:			
<input type="checkbox"/> Masonry, Wall Bearing	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Structured Steel	<input type="checkbox"/> Reinforced Concrete
<input type="checkbox"/> Other _____			
Principal Type of Heating Fuel:			
<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Fuel Oil	<input type="checkbox"/> Electrical	<input type="checkbox"/> Other _____
Type of Sewage Disposal		Type of Water Supply:	
<input type="checkbox"/> Public Sanitary Sewer	<input type="checkbox"/> Septic System	<input type="checkbox"/> Public	<input type="checkbox"/> Private Well
Mechanical:			
Air Conditioning? <input type="checkbox"/> Yes <input type="checkbox"/> No		Elevator? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Dimensions:			
# of Stories _____		1st Floor Area = _____ square feet	
		2nd Floor Area = _____ square feet	
Number of Off-Street Parking Spaces:			
Enclosed: _____		Outdoors: _____	
Applicant's Signature: _____			

## ----- FENTON TOWNSHIP OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE -----

Building Review Completed by: _____	
Comments: _____	
<input type="checkbox"/> Approved	Signature: _____
<input type="checkbox"/> Not Approved	Title: _____
	Date: _____