

**CHARTER TOWNSHIP OF FENTON
SCHEDULE OF FEES
EFFECTIVE 10-18-11**

CATEGORY	FEE
Residential Building Permits	
Residential Dwelling	\$0.40 per sq ft (minimum \$100)
Residential Addition	0.40 per sq ft (minimum \$100)
Accessory Building (garage, shed, pole barn, etc.)	0.30 per sq ft (minimum \$100)
Remodeling/Alteration/Fire Repair	100.00
Porch or Gazebo	75.00
Deck	75.00
Fence	50.00
Manufactured Home Set Up (Mobile Home Park)	250.00
Building Permit Deposit (refunded after final approval)	
New Build or Addition	350.00
Accessory Building/Remodeling/Alteration/Fire Repair	250.00
Porch/Gazebo/Deck	100.00
Manufactured Home Set Up (Mobile Home Park)	250.00
Demolition Permit	50.00
Zoning Permit (for structures not requiring a building permit)	50.00
Re-application (after expiration of original permit and any extensions)	100.00 (or 50% of original permit fee, whichever is less)
Cancellation or Transfer of Building Permit	100.00
Residential Grading Plan Review	350.00
Grading Plan Revisions	100.00
Final Grade Reinspection	100.00
Pond	50.00
Private Swimming Pool/In-Ground	100.00
Private Swimming Pool/Above-Ground	50.00
Swimming Pool Permit Deposit (refunded after final approval)	200.00
Commercial Building Permits	
New Construction	0.40 per square foot
Remodeling (proof of construction value must be provided)	5.00 per \$1,000 construction value (minimum \$300)
Building Permit Deposit (refunded after final approval)	
New Construction	350.00
Remodeling/Alteration	350.00
Commercial Grading Plan Review by Twp. Engineer	based on actual cost
Sealed Plan Review	350.00
Wireless Telecommunications Tower/Antenna	500.00
Miscellaneous Permits & Fees	
Soil Removal/Fill Permit	50.00
Wetland & Drainageway Use Permit	50.00
Sign Permit - Temporary	50.00
Sign Permit - Advertising/Business (per side)	50.00 + .25 per sq ft
Sign Permit - Subdivision (per side)	50.00 + .25 per sq ft
Sign Permit - Billboards	500.00
Reinspection Fee	50.00
Tall Grass Ordinance Administrative Fee	150.00
Satellite Dish/Antenna Tower Permit (Individual)	50.00
Solicitor, Peddler, Transient Merchant & Vendor Permit	50.00
Open Burning Permit (subject to Ord. No. 530)	100.00
Wood Fired Boiler, Stove or Furnace Permit	50.00
Mobile Home Fees (occupied units)	3.00 per month

Licenses

Business License - New Business (includes Zoning Permit, Certificate of Occupancy & Business License)	50.00
Business License - Change to Existing Business	50.00
Business License - Annual Renewal	N/C
Business License - Fire/Safety Inspection (if required)	50.00
Sewer Contractor License	50.00 per year
Commercial Fertilizer Applicator License	50.00 per year

Public Works

Sewer Connection (Tap-in) Fee - Direct	7,600.00
Sewer Connection (Tap-in) Fee - Indirect	6,000.00
Sewer Use - Flat Rate Residential or Commercial (per unit)	85.00 per month
Sewer Use - Metered (per unit)	63.00 per month
Plus Consumption (1,250cf minimum)	0.0176 per cubic foot
Sewer Use - Late Charges (after 30 days)	1.00% of amount billed
Sewer Connection Inspection	150.00
Sewer Disconnect Inspection	150.00

Assessor's Office

Parcel Split - Metes & Bounds	100.00
Parcel Split - Platted Lots (if public hearing not required)	100.00
Parcel Combination - Platted or Metes & Bounds	100.00
Parcel Split - New Plat or Condominium Development	
First 2 lots/units (i.e. splitting one parcel into two)	100.00
All additional lots/units over 2	25.00 per lot/unit
Property Information (taxes, assessing info, etc.)	1.00 per page
Name & Address Information	
Mailing Labels	0.10 per label
Paper Reports	25.00 + .15 per page over 100
Report on Computer Disk or CD	20.00
Electronic Report provided via E-mail	15.00

General Office

Hall Rental - Deposit	500.00
Reception Hall Rental Fee - Evening Banquet/Reception	
Fenton Township Resident	700.00
Non-Resident	900.00
Reception Hall Rental Fee - Weekday Business Meeting	
Fenton Township Resident or Business	50.00 per hour (minimum \$200)
Non-Fenton Township Resident or Business	75.00 per hour (minimum \$300)
Reception Hall Rental Fee - Association Meetings	
Fenton Township Resident or Business (food served)	50.00 per hour (minimum \$200)
Fenton Township Resident or Business (no food)	50.00 flat rate
Non-Fenton Township Resident or Business	75.00 per hour (minimum \$300)
Main Floor Meeting Room Rental Fee	
Fenton Township Resident or Business	20.00 per hour (2 hr. min.)
Non-Fenton Township Resident or Business	25.00 per hour (2 hr. min.)
Property Information (taxes, assessing info, etc.)	1.00 per page
Photocopies - Black & White	0.25 per page
Photocopies - Color	0.50 per page
Digital Documents (PDF format)	
Meeting Minutes (maximum .05 per page)	0.50 per meeting
All Other Documents (excluding maps)	0.05 per page
Faxing documents - 1 to 4 pages	1.00 +.25 per page over 4

General Office (continued)

Duplication of Meeting Audio		
Compact Disc - first CD of meeting	10.00	per CD
- additional CDs from same meeting	5.00	per CD
Duplication of Meeting Video		
DVD	10.00	per DVD
VHS Tape	10.00	per videotape
Voter Registration Information		
Mailing Labels	0.10	per label
Paper Reports	25.00	+ .15 per page over 100
Computer Disk or CD	20.00	per report
Electronic Report provided via E-mail	15.00	per report
Fenton Township Zoning Ordinance	30.00	
Fenton Township General Ordinance Manual	30.00	
Fenton Township Land Use Plan	30.00	
Returned Check (NSF) Fee	20.00	

Geographic Information System (GIS)

Document production costs:		
Linework only	8.5"x11" (letter size)	3.00
Linework only	11"x17" (tabloid size)	6.00
Linework only	17"x22" (C-size)	30.00
Linework only	24"x30" (D-size)	45.00
Linework only	36"x42" (E-size)	60.00
Linework only	Larger than 36"x42"	10.00 per square foot
Enhanced	8.5"x11" (letter size)	5.00
Enhanced	11"x17" (tabloid size)	10.00
Enhanced	17"x22" (C-size)	50.00
Enhanced	24"x30" (D-size)	75.00
Enhanced	36"x42" (E-size)	100.00
Enhanced	Larger than 36"x42"	15.00 per square foot
Digital Data - Map(s) on CD (PDF format)		20.00 per map
Digital Data - Aerial Photography		100.00 per section (min. 100.00)
Digital Data - Ortho Photography		1,200.00 per section
Customized GIS documents		65.00 per hour + document cost
Name & Address Information		
Mailing Labels		0.10 per label
Paper Reports		25.00 + .15 per page over 100
Report on Computer Disk or CD		20.00
Electronic Report provided via E-mail		15.00

Cemeteries

Cemetery Plot (Single Burial Space)	400.00
Grave Opening/Closing Fee (full-size grave) - Weekday	600.00
Grave Opening/Closing Fee (full-size) - Saturday	650.00
Grave Opening/Closing Fee (full-size) - Sunday/Holiday	900.00
Grave Opening/Closing Fee (cremation)	350.00

Township Board

Special Meeting Fee	400.00
Public Hearing Postponement (if requested by applicant and renotification required)	400.00

Zoning Board of Appeals

Special Meeting Fee (in addition to regular fee) (applies to all ZBA applications)	400.00
Application Fee - Variance	200.00
Application Fee - Appeal	200.00
Application Fee - Interpretation	200.00
Application Fee - Non-conforming Lot Split	300.00
Home Occupation Permit - Initial	100.00
Home Occupation Permit - Renewal	50.00
Home Occupation Inspection (if required)	50.00

Building Board of Appeals

Application Fee	500.00
-----------------	--------

Planning Commission

Special Meeting Fee (in addition to regular fee) (applies to all Planning Commission applications)	400.00
Commercial Site Plan Review	
Application Fee	400.00
Site Plan Review by Township Engineer	based on actual cost
Sewer Capacity Verification	based on actual cost
Rezoning	
Application Fee	700.00
Review by Township Planner (if applicable)	based on actual cost
Public Hearing Postponement (if requested by applicant and renotification required)	400.00
Zoning Ordinance Text Amendment (external request)	
Application Fee	700.00
Review by Township Planner (if applicable)	based on actual cost
New Platted Subdivisions	
Application Fee	100.00
Preliminary & Final Plat Approval	10.00 per lot (\$100 minimum)
Site Plan Review by Township Engineer	based on actual cost
Sewer Capacity Verification	based on actual cost
Final Division of Parcels/Lots	see Assessor's Office Section
New Condominium/Apartment Developments:	
Application Fee	100.00
Preliminary & Final Site Plan Approval	10.00 per unit (\$100 minimum)
Site Plan Review by Township Engineer	based on actual cost
Final Division of Parcels/Units	see Assessor's Office Section
Private Road Site Plan Review	
Application Fee	200.00
Inspections by Township Engineer	based on actual cost
Special Use Permit Application	400.00
Special Use Permit Application (Administratively approved)	100.00
Lot Split - Platted Lots	300.00
Redistribution of Platted Lots	300.00
Rescheduling Fee (i.e. applicant-requested postponement)	100.00