



Application No: \_\_\_\_\_  
 Date Filed: \_\_\_\_\_  
 Hearing Date: \_\_\_\_\_  
 Review Fee: \_\_\_\_\_

## CHARTER TOWNSHIP OF FENTON SPECIAL USE PERMIT APPLICATION

***Applicant Information***

Name:		Date:
Address:		Phone:
City:	State:	ZIP:

***Property Owner (if different from applicant-if more than 1, list on separate sheet)***

Name:		Date:
Address:		Phone:
City:	State:	ZIP:

***Property for which Special Use Permit is Requested***

Street Address:	
Location:	
Parcel ID #:	Zoning District:

***Brief Description of Special Use Requested (attach detailed description of your intent to use the property)***


I hereby affirm that the above information is correct to the best of my knowledge and grant permission for Township Officials and/or Township Staff to conduct on-site inspection.

\_\_\_\_\_  
 Signature of Property Owner

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

3/31/2002

----- FENTON TOWNSHIP OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE -----

\_\_\_\_\_  
 Date notice of Planning Commission meeting published  
 \_\_\_\_\_  
 Date notice of Planning Commission meeting was mailed to property owners within 300'

Copies of Site Plan sent for review:

Date: Sent to Fire Department

Comments: \_\_\_\_\_

**Planning Commission Decision: Special Use Permit**

Approved  
 Approved with Conditions

Date of Hearing \_\_\_\_\_ Time  
 Denied  
 Other: \_\_\_\_\_

Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Planning Commission Decision Preliminary Site Plan**

Approved  
 Approved with Conditions

Date of Hearing \_\_\_\_\_ Time  
 Denied  
 Other: \_\_\_\_\_

**Planning Commission Decision Final Review**

Approved  
 Approved with Conditions

Date of Hearing \_\_\_\_\_ Time  
 Denied  
 Other: \_\_\_\_\_

**Regular Planning Commission Meetings**  
are held at 7:00 p.m. the 2<sup>nd</sup> Tuesday of every month  
in the meeting room of the  
Fenton Township Civic Community Center  
12060 Mantawauka  
Fenton, MI 48430  
810 629-1537

The deadline for filing applications is the 2<sup>nd</sup> Tuesday of the month prior to the regularly scheduled meeting. This is to allow enough time to meet requirements for public notice.

HEARING WILL NOT BE SCHEDULED UNLESS ALL INFORMATION IS  
SUBMITTED AND FEE PAID BY THIS DEADLINE

**Property must be staked with 2 X 4 – 4 ft. high stakes at the corners on the road  
Proposed construction must also be staked (if applicable)**

**PLANNING COMMISSION WILL NOT ACT ON PROPERTY NOT STAKED**

The applicant must submit the following:

1. Completed application form (reverse side of this sheet)
2. Letter of intent
3. Proof of ownership - DEED
4. Site plan application and all related information
5. Fee (\$400.00 – not refundable)

Property owner must attend all Township meetings or be represented by a person with **notarized** letter of representation to act on behalf of owner.

## **WHAT IS A SPECIAL USE PERMIT?**

Uses are permitted either 'by right' or by 'special use permit'. A special use is a use which may be appropriate in the district in which it is permitted, but has certain characteristics which must be managed to protect the integrity of uses permitted by right in that district. For this reason, applications for special use permit must also go through Site Plan Review.

## **WHEN IS SPECIAL USE PERMIT APPROVAL REQUIRED?**

Special use permit approval is required for all uses listed as special use in the District Regulations Article 3 of the Zoning Ordinance.

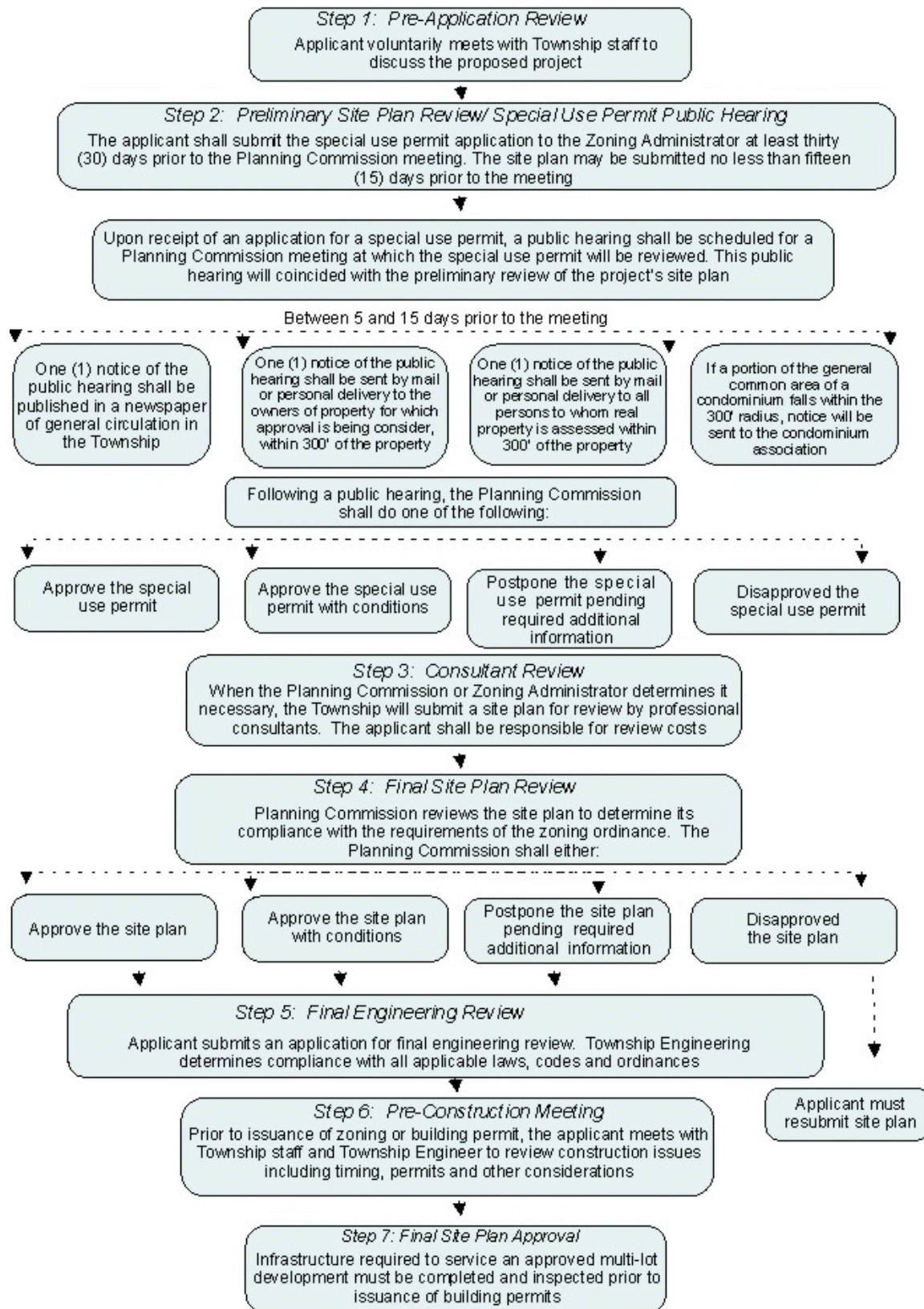
## **WHO APPROVES SPECIAL USE PERMITS?**

Special use permits are reviewed and approved by the Township Planning Commission.

## **WHAT ARE THE STANDARDS FOR APPROVAL?**

The Planning Commission reviews the particular circumstances of the special use request under consideration in terms of the following standards, as well as applicable standards established elsewhere in this Ordinance. The Planning Commission shall find that a proposed use shall:

1. be of such location, size and character that it will be in harmony with the appropriate and orderly development of the surrounding neighborhood and/or vicinity and applicable regulations of the zoning district in which it is to be located;
2. be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved, taking into consideration vehicular turning movements in relation to routes of traffic flow, proximity and relationship to intersections, adequacy of sight distances, location and access of off-street parking and provisions for pedestrian traffic, with particular attention to minimizing child-vehicle interfacing;
3. be designed as to the location, size, intensity, site layout and hours of operations so as to eliminate any nuisance emanating there from which might be noxious to the occupants of any other nearby permitted uses, whether by reason of dust, noise, fumes, vibration, smoke or lights;
4. be such that the proposed location and height of buildings or structures and location, nature and height of walls, fences and landscaping will not interface with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value;
5. not place demands on public services and facilities in excess of current capacity;
6. be so designed, located, planned and operated that the public health, safety and welfare will be protected;
7. not cause substantial injury to the value of other property in the neighborhood in which it is to be located and will not be detrimental to existing and/or permitted land uses in the zoning district.



Special Use Permit