

Local Unit Name:
Local Unit Code:
Fiscal Year Ending:

CHARTER TOWNSHIP OF FENTON
25-1060
December 31, 2016

2016-2017 General Fund Budget

Acct #	Account Title	Actual Fiscal Year Ending 12/31/16	Projected Budget Fiscal Year Ending 12/31/17	Increase/Decrease	Assumptions Explaining Increase/Decrease
Revenues					
Dept.	000				
403.000	Current Tax Levy	507,958.18	503,700.00	(4,258.18)	Foreclosure chargebacks
417.000	Delinquent Personal Property Tax	338.45	1,000.00	661.55	
446.000	Penalties & Interest on Taxes	0.00	0.00	0.00	
447.000	Property Tax Administration Fees	246,847.25	255,000.00	8,152.75	Overall higher tax levy
448.000	Tax Collection Fees - Schools	11,752.00	11,700.00	(52.00)	
452.000	Soil Fill/Removal Permits	0.00	100.00	100.00	
453.000	Fertilizer Applicator Permits	450.00	500.00	50.00	
455.000	Dog Park Revenue	4,897.41	0.00	(4,897.41)	Moved to separate fund
460.000	Business License Fees	300.00	600.00	300.00	
470.000	Video Franchise Fees	296,830.03	305,000.00	8,169.97	Increased cable revenues
471.000	Video PEG Fees	118,732.01	122,000.00	3,267.99	"
473.000	Sewer Contractor License Permits	1,550.00	1,000.00	(550.00)	
475.000	Other Licenses & Permits	0.00	0.00	0.00	
477.000	Building Permits	204,477.61	215,000.00	10,522.39	Increased building activity
498.000	Sign Permits	0.00	500.00	500.00	
499.000	Mobile Home Fees	1,959.00	1,500.00	(459.00)	
506.000	Federal Grants-Law Enforcement	0.00	0.00	0.00	
530.000	Community Development Projects	2,900.00	101,000.00	98,100.00	Projects to be funded in 2017
568.000	State Revenue - CVTRS	41,160.00	41,000.00	(160.00)	
569.000	State Revenue-Other	2,664.11	0.00	(2,664.11)	
572.000	State Revenue-METRO Act	9,047.63	9,000.00	(47.63)	
573.000	State Revenue-Homestead Denials	0.00	500.00	500.00	
574.000	Summer Tax Collection Fees	14,177.50	14,000.00	(177.50)	
575.000	State Revenue Sharing-Constitutiona	1,198,887.00	1,207,000.00	8,113.00	Treasury projections
579.000	State Liquor License Fees	5,654.00	5,800.00	146.00	
607.000	Election Reimbursements	8,072.00	5,000.00	(3,072.00)	Fewer elections scheduled for 2017
608.000	Zoning Board of Appeals Fees	10,500.00	10,000.00	(500.00)	
612.000	Sundry Income	631.08	2,000.00	1,368.92	
620.000	Lot Split Fees	2,475.00	2,000.00	(475.00)	
623.000	Planning Commission App Fee	8,070.00	8,000.00	(70.00)	
630.000	Sewer Administration & Operation	150,000.00	150,000.00	0.00	
631.000	Special Revenue Fund Admin	14,600.00	13,400.00	(1,200.00)	
642.000	Tall Grass Ord Admin Fee	0.00	1,300.00	1,300.00	
643.000	Ordinance Book Sales	0.00	0.00	0.00	
644.000	Master Plan Sales	0.00	0.00	0.00	
645.000	Cemetery Plot Sales	0.00	2,000.00	2,000.00	
645.001	Grave Opening/Closing Fees	0.00	600.00	600.00	
654.000	Vehicle Impound Fee	3,600.00	4,500.00	900.00	
655.000	Forfeits, Fines & Fees	8,921.06	15,000.00	6,078.94	
656.000	Property Transfer Filing Penalty	1,400.00	2,000.00	600.00	

2016-2017 General Fund Budget

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665.000	Interest on Investments	0.00	0.00	0.00	
667.000	Community Hall Rental	8,930.00	12,000.00	3,070.00	
670.000	Interest Income - SAD	1,324.82	1,500.00	175.18	
672.001	SAD Revenue - Dartmouth Paving	0.00	9,000.00	9,000.00	
673.000	Proceeds from Sale of Assets	0.00	450,000.00	450,000.00	Sale of tax-reverted properties
674.000	Property Held for Resale	311.47	10,000.00	9,688.53	
675.000	Other Grant Revenue	4,386.00	0.00	(4,386.00)	
698.000	Proceeds from Bonds/Notes	0.00	0.00	0.00	
699.000	Operating Transfers In	0.00	0.00	0.00	
TOTAL REVENUES		2,893,803.61	3,494,200.00	600,396.39	

Expenses

Dept. 101-Township Board

702.025	Salary-Trustee Goupil	3,960.00	4,500.00	540.00	
702.029	Salary-Trustee Kesler	4,026.00	4,500.00	474.00	
702.032	Salary-Trustee Lorraine	3,036.00	4,500.00	1,464.00	
702.033	Salary-Trustee Shumaker	4,224.00	4,500.00	276.00	
715.000	FICA-Employer	1,166.33	1,400.00	233.67	
826.000	Legal Fees	25,202.25	30,000.00	4,797.75	
826.001	Legal Fees-Prosecution	10,726.25	15,000.00	4,273.75	
861.000	Staff Mileage	0.00	500.00	500.00	
863.000	Travel Expense	0.00	1,000.00	1,000.00	
880.000	Community Promotions	0.00	0.00	0.00	
883.000	CDBG Projects	0.00	0.00	0.00	
884.000	Meeting Broadcast Expense	2,000.00	3,000.00	1,000.00	
885.000	PEG Administration Services	5,196.93	5,200.00	3.07	
900.000	Printing & Publishing	0.00	2,000.00	2,000.00	
955.000	Sundry	1,807.37	2,000.00	192.63	
958.000	Dues & Subscriptions	7,703.00	8,100.00	397.00	
960.000	Education & Training	0.00	1,000.00	1,000.00	
Total Township Board		69,048.13	87,200.00	18,151.87	

Dept. 171-Supervisor

702.019	Salary-Supervisor Mathis	33,333.12	33,400.00	66.88	
715.000	FICA-Employer	2,964.24	3,000.00	35.76	
860.000	Vehicle Use	5,414.40	5,400.00	(14.40)	
861.000	Staff Mileage	0.00	100.00	100.00	

2016-2017 General Fund Budget

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863.000	Travel Expense	0.00	500.00	500.00	
955.000	Sundry	30.36	100.00	69.64	
958.000	Dues & Subscriptions	53.57	100.00	46.43	
959.000	Deed Recordings	0.00	0.00	0.00	
960.000	Education & Training	0.00	100.00	100.00	
	Total Supervisor	41,795.69	42,700.00	904.31	
Dept.	191-Elections				
702.000	Salary	19,975.00	6,000.00	(13,975.00)	Fewer elections scheduled for 2017
726.000	Supplies	3,318.66	200.00	(3,118.66)	"
900.000	Printing & Publishing	0.00	0.00	0.00	
928.000	Postage	3,241.55	1,200.00	(2,041.55)	"
930.000	Equipment Repair/Maint/Replace	2,835.00	0.00	(2,835.00)	Maintenance agreement canceled
955.000	Sundry	2,953.51	800.00	(2,153.51)	
977.000	New Equipment	0.00	6,000.00	6,000.00	New election equipment purchased in 2017
	Total Elections	32,323.72	14,200.00	(18,123.72)	
Dept.	209-Assessor				
702.000	Salary	102,903.71	122,500.00	19,596.29	Full time position filled
715.000	FICA-Employer	7,306.69	9,500.00	2,193.31	
726.000	Supplies	1,189.19	800.00	(389.19)	
799.000	Overtime	1,525.76	3,500.00	1,974.24	
802.000	Assessment Stmt Preparation	0.00	500.00	500.00	
818.000	Contracted Services	4,644.50	6,000.00	1,355.50	
861.000	Staff Mileage	42.66	200.00	157.34	
862.000	Gas & Oil	455.60	700.00	244.40	
863.000	Travel Expense	907.87	1,500.00	592.13	
900.000	Printing & Publishing	658.96	800.00	141.04	
928.000	Postage	4,216.05	4,300.00	83.95	
930.000	Equipment Repair/Maint/Replace	1,151.51	1,000.00	(151.51)	
955.000	Sundry	346.16	700.00	353.84	
958.000	Dues & Subscriptions	520.00	800.00	280.00	
960.000	Education & Training	1,338.75	1,400.00	61.25	
977.000	Equipment	0.00	500.00	500.00	
977.008	New Vehicles	0.00	0.00	0.00	
	Total Assessor	127,207.41	154,700.00	27,492.59	
Dept.	215-Clerk & General Admin.				

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702.020	Salary-Clerk Krug	12,100.08	12,100.00	(0.08)	
702.002	Salaries-Office Staff	329,333.27	355,000.00	25,666.73	per contracts
702.003	Salary Reimbursements	(200.00)	(1,200.00)	(1,000.00)	
702.004	Salary-Temporary Services	0.00	1,000.00	1,000.00	
715.000	FICA-Employer	25,218.93	29,000.00	3,781.07	
720.000	Unemployment	0.00	0.00	0.00	
726.000	Supplies	5,351.76	11,000.00	5,648.24	
799.000	Overtime	5,011.41	6,500.00	1,488.59	
807.000	Audit	23,700.00	25,000.00	1,300.00	
818.000	Contracted Services	37,405.94	50,000.00	12,594.06	
818.019	Contracted Serv-Web Development	5,500.00	4,000.00	(1,500.00)	
860.000	Vehicle Use	1,452.00	1,500.00	48.00	
861.000	Staff Mileage	908.18	2,000.00	1,091.82	
863.000	Travel Expense	0.00	1,000.00	1,000.00	
900.000	Printing & Publishing	9,393.58	8,000.00	(1,393.58)	
928.000	Postage	6,886.51	7,000.00	113.49	
930.000	Equipment Repair/Maint/Replace	0.00	6,500.00	6,500.00	New mailing equipment purchased in 2017
955.000	Sundry	633.86	800.00	166.14	
958.000	Dues & Memberships	147.14	600.00	452.86	
960.000	Education & Training	0.00	1,500.00	1,500.00	
977.001	Computer Equipment	9,408.99	17,000.00	7,591.01	Network upgrade project delayed from 2016
	Total Clerk & General Admin.	472,251.65	538,300.00	66,048.35	
Dept.	247-Board of Review				
	702.000 Salary	2,760.00	3,500.00	740.00	
	715.000 FICA-Employer	211.14	300.00	88.86	
	900.000 Printing & Publishing	431.76	700.00	268.24	
	955.000 Sundry	0.00	200.00	200.00	
	960.000 Education & Training	0.00	100.00	100.00	
	Total Board of Review	3,402.90	4,800.00	1,397.10	
Dept.	253-Treasurer				
	702.023 Salary-Treasurer	12,100.08	12,100.00	(0.08)	
	715.000 FICA-Employer	1,087.30	1,100.00	12.70	
	726.000 Supplies	0.00	1,000.00	1,000.00	
	803.000 Tax Roll Statement Preparation	0.00	1,000.00	1,000.00	
	818.000 Contracted Services	4,152.50	6,000.00	1,847.50	
	860.000 Vehicle Use	1,452.00	1,500.00	48.00	

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861.000	Staff Mileage	69.12	200.00	130.88	
863.000	Travel Expense	0.00	500.00	500.00	
900.000	Printing & Publishing	0.00	100.00	100.00	
928.000	Postage	3,765.52	6,000.00	2,234.48	
955.000	Sundry	53.25	400.00	346.75	
958.000	Dues & Subscriptions	80.00	100.00	20.00	
960.000	Education & Training	0.00	500.00	500.00	
977.001	Computer Equipment	0.00	0.00	0.00	
	Total Treasurer	22,759.77	30,500.00	7,740.23	
Dept.	265- Building & Grounds				
726.006	Janitorial Supplies	1,413.78	2,500.00	1,086.22	
818.000	Contracted Services	9,507.85	12,000.00	2,492.15	
818.003	Contracted Services-Alarm System	3,185.25	2,700.00	(485.25)	
821.000	Cleaning-Upper Level	6,664.49	6,500.00	(164.49)	
822.000	Grounds Maintenance	9,406.93	9,000.00	(406.93)	
823.000	Snow Removal	4,365.00	5,500.00	1,135.00	
851.000	Telephone-Township Office	10,109.12	10,000.00	(109.12)	
853.000	Internet/Data Line Service	2,609.20	7,500.00	4,890.80	
921.000	Utilities/Electric-Civic Center	22,967.00	28,000.00	5,033.00	
921.001	Utilities/Electric - Other	789.97	2,000.00	1,210.03	
923.000	Utilities/Gas-Civic Center	2,531.31	5,500.00	2,968.69	
923.001	Utilities/Gas - Other	0.00	2,000.00	2,000.00	
930.000	Equipment Repair/Maint/Replace	3,992.85	5,000.00	1,007.15	
955.000	Sundry	2,106.04	3,500.00	1,393.96	
974.000	Land Purchase	0.00	0.00	0.00	
975.000	Building Addition/Improvement	2,410.00	5,000.00	2,590.00	
975.001	Community Development	2,900.00	9,000.00	6,100.00	CDBG project delayed to 2017
975.002	Civic Center Repairs & Maint.	1,532.63	5,000.00	3,467.37	
977.000	New Equipment	0.00	5,000.00	5,000.00	
980.000	Office Equipment & Furniture	1,443.51	5,000.00	3,556.49	
991.000	Loan Principal Payments	81,050.00	81,100.00	50.00	
995.000	Loan Interest Payments	10,238.54	7,000.00	(3,238.54)	
	Total Building & Grounds	179,223.47	218,800.00	39,576.53	
Dept.	276-Cemeteries/Museums				
818.000	Contracted Services	135.00	2,000.00	1,865.00	
822.000	Grounds Maintenance	6,789.26	5,500.00	(1,289.26)	
823.000	Snow Removal	0.00	500.00	500.00	

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920.000	Utilities	887.80	2,000.00	1,112.20	
975.004	Building Repairs/Maintenance	2,505.00	2,000.00	(505.00)	
	Total Cemeteries	10,317.06	12,000.00	1,682.94	
Dept.	285-Parks & Recreation				
818.000	Contracted Services	0.00	0.00	0.00	
	Total Parks & Recreation	0.00	0.00	1,682.94	
Dept.	286-Dog Park				
818.000	Contracted Services	0.00	0.00	0.00	
822.000	Grounds Maintenance	200.00	0.00	(200.00)	
955.000	Sundry	0.30	0.00	(0.30)	
	Total Dog Park	200.30	0.00	(200.30)	
Dept.	301-Law Enforcement				
818.000	Contracted Services	717,534.66	700,000.00	(17,534.66)	Per contract
821.002	Cleaning - GCSD	225.00	500.00	275.00	
851.002	Telephone - GCSD	526.39	1,000.00	473.61	
862.000	Gas & Oil	0.00	1,000.00	1,000.00	
881.000	Disaster Relief	0.00	1,000.00	1,000.00	
930.000	Equipment Repair/Maint/Replace	0.00	3,000.00	3,000.00	
977.000	New Equipment	0.00	2,000.00	2,000.00	
	Total Law Enforcement	718,286.05	708,500.00	(9,786.05)	
Dept.	336-Fire Department				
999.000	Appropriation Transfers Out	0.00	0.00	0.00	
	Total Fire Department	0.00	0.00	0.00	
Dept.	371-Inspection/Ord Enforcement				
702.000	Salary	32,773.50	34,000.00	1,226.50	
702.030	Salary-DB Hearing Officer	0.00	0.00	0.00	
702.031	Salary-DBBA	0.00	0.00	0.00	

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715.000	FICA-Employer	2,133.65	2,700.00	566.35	
726.000	Supplies	126.19	1,000.00	873.81	
799.000	Overtime	176.43	500.00	323.57	
817.000	Engineering Services	0.00	0.00	0.00	
818.000	Contracted Services	51,390.02	50,000.00	(1,390.02)	
861.000	Staff Mileage	0.00	200.00	200.00	
862.000	Gas & Oil	656.90	1,000.00	343.10	
863.000	Travel Expense	0.00	500.00	500.00	
930.000	Equipment Repair/Maint/Replace	1,925.54	1,000.00	(925.54)	
955.000	Sundry	505.00	500.00	(5.00)	
958.000	Dues & Subscriptions	135.00	500.00	365.00	
960.000	Education & Training	0.00	700.00	700.00	
977.000	New Equipment	0.00	1,000.00	1,000.00	
977.001	Computer Equipment	0.00	0.00	0.00	
977.008	New Vehicles	0.00	0.00	0.00	
	Total Inspection/Ord Enforcement	89,822.23	93,600.00	3,777.77	
Dept.	401-Planning & Zoning				
702.000	Salary	4,140.00	4,000.00	(140.00)	
715.000	FICA-Employer	266.22	400.00	133.78	
817.000	Engineering Services	3,750.00	11,000.00	7,250.00	
818.000	Contracted Services	17,879.56	55,000.00	37,120.44	Master Plan update in 2017
863.000	Travel Expense	0.00	500.00	500.00	
900.000	Printing & Publishing	1,403.22	2,000.00	596.78	
901.000	Ordinance Compilation	0.00	0.00	0.00	
958.000	Dues & Subscriptions	321.44	800.00	478.56	
960.000	Education & Training	347.72	500.00	152.28	
968.000	GIS Consulting Services	13,890.00	14,000.00	110.00	
	Total Planning & Zoning	41,998.16	88,200.00	46,201.84	
Dept.	445-Drains at Large				
817.000	Engineering Services	16,970.00	20,000.00	3,030.00	
932.000	Drain Repair & Maint.	12,325.00	12,000.00	(325.00)	
933.000	Storm Water Management	8,983.80	10,000.00	1,016.20	
934.000	Drain Data Line	0.00	100.00	100.00	
	Total Drains at Large	38,278.80	42,100.00	3,821.20	
Dept.	446-Highways, Roads & Bridges				

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817.000	Engineering Services	34,440.00	35,000.00	560.00	
818.000	Contracted Services	187,207.03	465,000.00	277,792.97	Funds allocated to Thompson Road project
818.001	Chloride Contract	12,416.80	13,000.00	583.20	
818.020	Paving Projects	0.00	0.00	0.00	
824.000	Paving-Community Development	0.00	92,000.00	92,000.00	
825.000	Paving Special Assessment	0.00	0.00	0.00	
825.001	Dartmouth Paving SAD	0.00	0.00	0.00	
925.000	Street Lights	18,659.81	31,000.00	12,340.19	
926.000	Traffic Lights	922.52	1,200.00	277.48	
955.000	Sundry	0.00	3,000.00	3,000.00	
991.000	Loan/Bond Principal Payments	55,250.00	55,300.00	50.00	
995.000	Loan/Bond Interest Payments	22,059.43	20,200.00	(1,859.43)	
	Total Highways, Roads & Bridges	330,955.59	715,700.00	384,744.41	
Dept.	801-PEG Programming				
881.000	PEG Grants/Expenditures	122,153.21	122,000.00	(153.21)	
	Total PEG Programming	122,153.21	122,000.00	(153.21)	
Dept.	805-Auditorium-Civic Center				
726.000	Supplies	0.00	200.00	200.00	
827.000	Cleaning-Lower Level	5,385.48	5,000.00	(385.48)	
930.000	Equipment Repairs & Maint.	358.01	1,000.00	641.99	
931.000	Building Repairs	0.00	1,000.00	1,000.00	
955.000	Sundry	778.12	1,000.00	221.88	
977.000	New Equipment	0.00	2,000.00	2,000.00	
	Total Auditorium-Civic Center	6,521.61	10,200.00	3,678.39	
Dept.	815-Zoning Board of Appeals				
702.000	Salary	5,772.00	7,600.00	1,828.00	
715.000	FICA-Employer	380.97	600.00	219.03	
863.000	Travel Expense	0.00	100.00	100.00	
900.000	Printing & Publishing	3,006.90	3,000.00	(6.90)	
958.000	Dues & Subscriptions	267.85	400.00	132.15	
960.000	Education & Training	0.00	1,000.00	1,000.00	
	Total Zoning Board of Appeals	9,427.72	12,700.00	3,272.28	

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Dept.	865-Insurance				
	723.000 Claims & Settlements	0.00	0.00	0.00	
	724.000 General Liability Insurance	17,383.61	23,000.00	5,616.39	
	834.000 Master Medical	166,651.40	175,000.00	8,348.60	
	871.000 Workmen Compensation	2,616.44	5,200.00	2,583.56	
	874.000 Pension/Retirement	46,308.28	52,800.00	6,491.72	
	875.000 Life Insurance	4,390.62	5,000.00	609.38	
	876.000 Disability Insurance	10,744.16	12,000.00	1,255.84	
	Total Insurance	248,094.51	273,000.00	24,905.49	
Dept.	965-Transfers Out				
	999.000 Operating Transfers Out	325,000.00	325,000.00	0.00	
	TOTAL EXPENDITURES	2,889,067.98	3,494,200.00	605,332.32	
	Increase/(Decrease) to Fund Balance - Current Year	4,735.63	0.00	(4,935.93)	
	Fund Balance - Prior Year	1,535,388.11	1,540,123.74		
	Total Balance - Current Year	1,540,123.74	1,540,123.74		
	Restricted Fund Balance - PEG Fees	518,657.51	518,657.51		
	Unrestricted Fund Balance - Current Year	1,021,466.23	1,021,466.23		