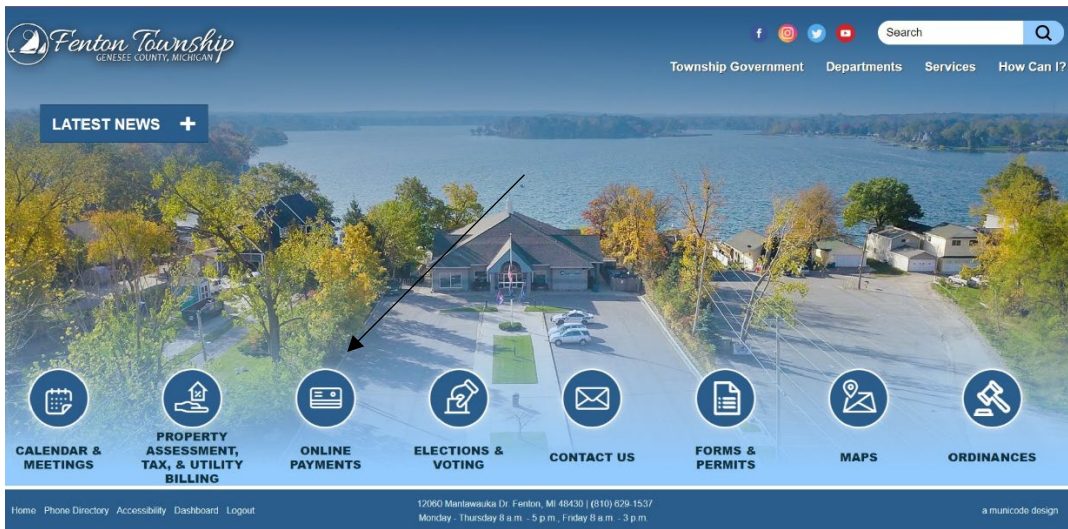


Fenton Township How to Pay Online User Guide

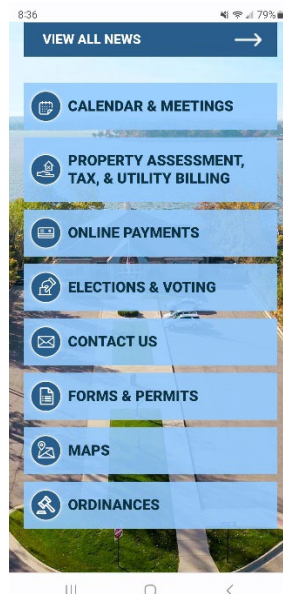
Go to the Fenton Township website at www.FentonTownship.org

Select the Online Payments option.

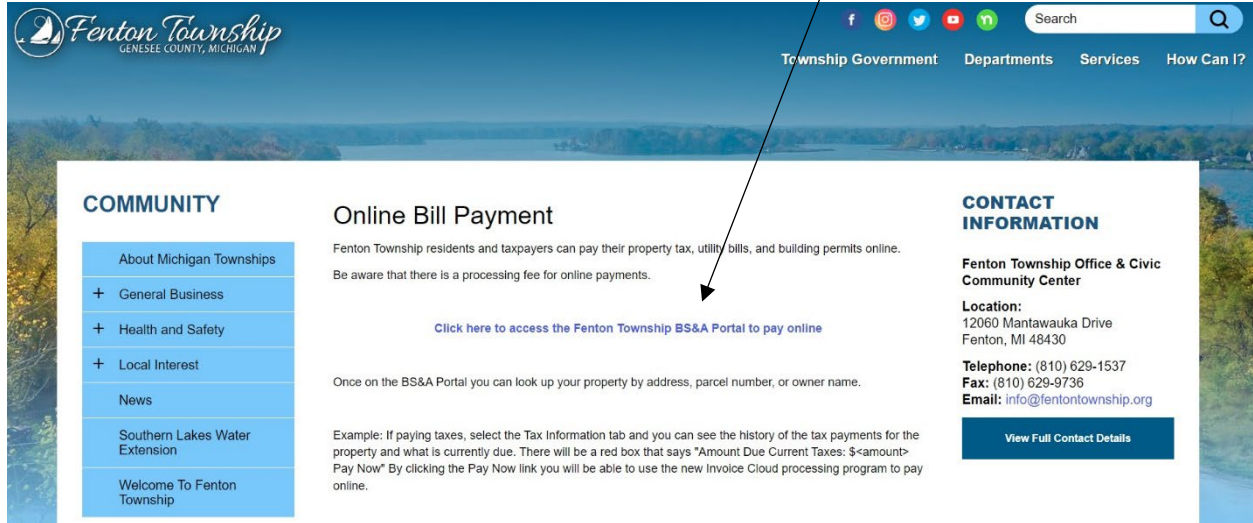
This is what it looks like on a desktop:



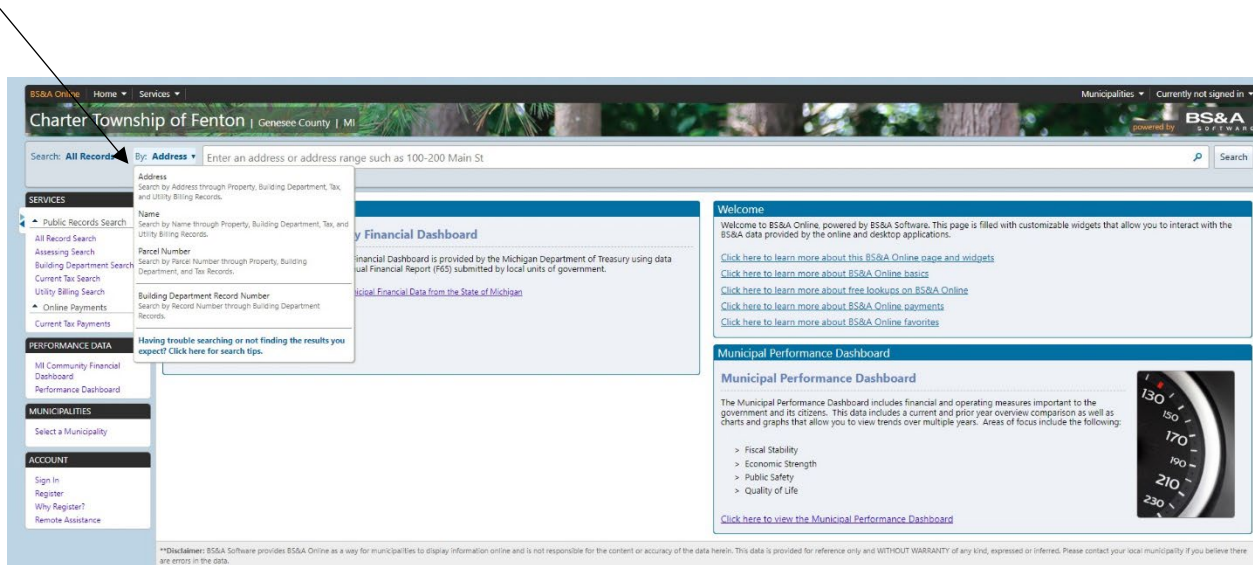
This is what a mobile device looks like:



Once the Online Payments page loads, you will see a prompt to go to the Fenton Township BS&A Portal. Select that link.



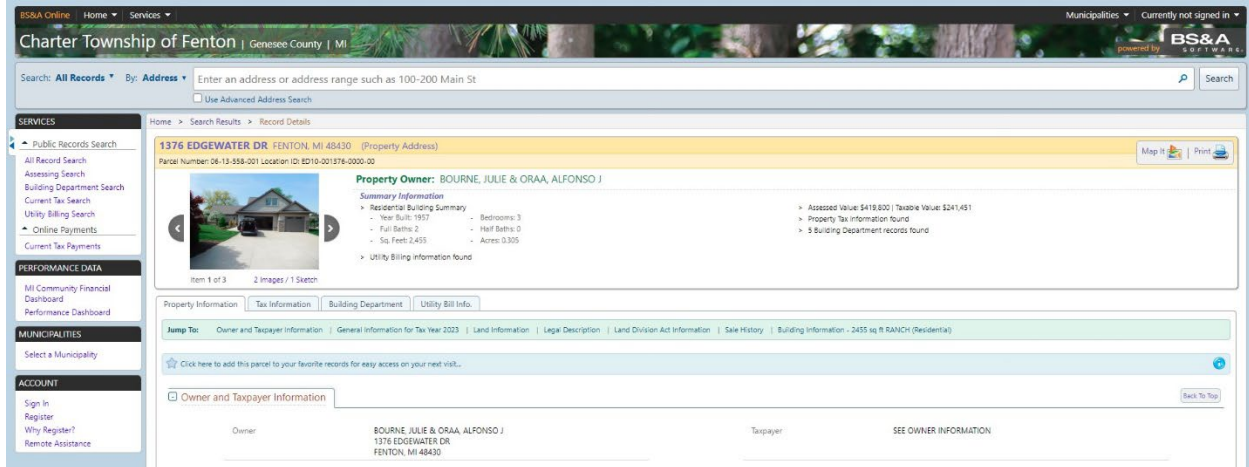
On the BS&A portal, you can search for your property by Address, Parcel Number, Name, or Building Department Record Number.



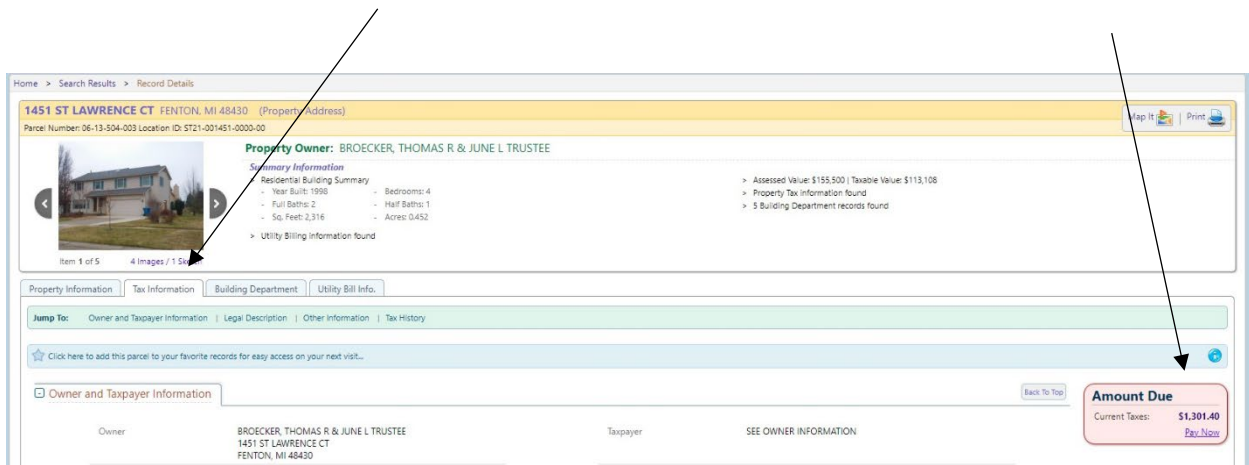
Your search will provide a list of options.

Select your property.

Your property profile will have four tabs: Property Information, Tax Information, Building Department, and Utility Bill Info.



To pay your Tax select the Tax Information Tab and you will see a red box that has the current amount due and the Pay Now link.



This process will be the same for Utility Bills and Building Permits. Any current due amounts for each will show in the red box with a Pay Now link on their corresponding tab.

If you have further questions, you can contact the Fenton Township Office at (810) 629-1537 or by email if it is afterhours at info@fentontownship.org